**East Bethel Booster Days Committee**

**Monthly Committee Meeting Minutes**

Date: February 15, 2018@ 6:30 PM PM

 **Item**

 **1.0** **Call to Order**

 **2.0** **Roll Call**

Present: Jack Davis, Stephanie Dorn, Carrie Frost, Tim Harrington, Brian Mundle, Karen White

 **3.0** **Activities/Entertainment/Events**

* + - * Stipe Shows (carnival) has been booked in Hastings for the same weekend of Booster Days. This is a bummer, but frees up a large amount of space in Booster East Park for other events.
			* With the carnival absent, the Car Show could be moved back to the hill behind City Hall.
			C. Frost will check with Dan Dobbs about needs/preferences for the Car Show.
			* The Scholarship Program has decided against moving the coronation event to Booster West Park, and will use the East Bethel Ice Arena again for their 2018 event.
			* Gravel Roads has confirmed as the band for Saturday ($500). They will be scheduled to play at 2:00 PM. Need to check on a stage, tent/rainfly, and assess power needs.
			* Stage may be rented for approximately $1200. S. Dorn will check on pricing with a couple other places.
			* S. Dorn is waiting for a response from Glow-In-One RE: sponsoring a mini-golf course.
			* Per K. White, Jack & Kitty (vaudeville-type show) have confirmed for the kids’ recycling show in the afternoon. Need to get assessment of their power needs.
			* Inflatables: Toddler Zone and Bounce House have been reserved from Magic Bounce. Consider adding a third inflatable activity for older kids/teens.
			* S. Dorn contacted the Lions, they have agreed to minnow races instead of turtles, and possibly other kids’ games. Broadway Rental has some carnival games available for $16/day.
			* Parade: Suggestion made to check with the National Guard about parade participation – possibly serve as Honor Guard.
			* Movie in the Park: Consensus was that we should stick with PG or PG-13 movies, as many younger kids are ready to go to bed by the time it is dark enough for the movie to start. Suggestions were made to stick with a throwback movie (so there is no “competition” from Netflix, etc.), and to have a courtesy basket of insect repellant available.
			* Petting Zoo: Additional hand sanitizer needs to be purchased, we used up all that we had last year.
			* C. Frost will check with Fire Chief Mark DuCharme RE: getting the contract set up for the fireworks.
			* J. Davis will get an assessment of the wattage/power available in Booster West Park. We will make an effort to minimize our extension cord needs.
			* Coloring Contest: Will be available for kids, with entries into 3 or 4 age groups. S. Dorn will contact Glenn Terry (local artist) about a possible design for the coloring page. Mr. Terry is a member of the city’s Planning Commission.
			* S. Dorn will contact the DNR about having their Poacher display available. One of the Planning Commission members may be able to assist with this.
			* S. Dorn will contact the National Guard about having a rock climbing wall available. One of the Parks Commission members may be able to assist with this.
			* Other suggestions for possible activities/events: log rolling, Wildlife Science Center display, display from CCESR (scheduled buses to view the bison?), display from the International Wolf Center, disc golf (in a better location)

 **4.0 Advertising & Signs**

* More work is being done on finalizing numbers/locations for yard signs & banners.
* Consider advertising events/activities on the windows of the Senior Center.
* Consider advertising sponsors & events as slides/video aired before the Movie in the Park.
* Consider the option of customized labels/stickers on courtesy bottles of insect repellant at the Movie in the Park.
* Consider placing video/photos/drone footage of Booster Park & events in the content rotation on Cable Channel 10.

 **5.0 Website**

* Monthly fee for the website must be paid with credit card; check payment is not an option.
* There will be a login option for committee members; password will be required. Committee members will be able to access minutes, and receive/update information.
* S. Dorn is creating a contact list of committee members and event contacts. Please make sure she has your current contact information.

**6.0 Non-Profit Designation**

* Paperwork has been submitted and is “in line” with Phil Durbin @ Propel Non-Profits.
* With the Committee Board established, S. Dorn is finishing the articles of incorporation/bylaws.
* S. Dorn will check with Mr. Durbin about an estimated completion date for this process.

**7.0 Sponsorships & Donations**

* Current goal is to send out the Donation Interest Letters to local businesses around March 5. C. Frost will forward the current business listing to S. Dorn.
* Running Aces was suggested as a possible sponsor for the Movie in the Park/Kiddie Parade (in place of CHOPS). S. Dorn will forward possible contact information to C. Frost.

**8.0 Other Business**

* Next meeting will be March 15, 2018.

**9.0 Adjourn**